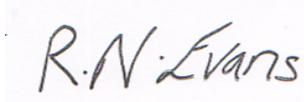


Delegated Decision Notification (DDN)

Lead directorⁱ:	DIRECTOR OF ENVIRONMENT AND HOUSING
Subjectⁱⁱ:	Request to approve extension of existing contracts under Contracts Procedure Rules (CPR) 21.1 and enter into new contracts for the delivery of Housing Related Support services under CPR 8.1, 8.2, 9.1 and 9.2. In addition, approval is sought to award longer term contracts for the delivery of Housing Related Support services for a period of up to 5 years (with the option to extend by another 3 years) using the Negotiated Procedure without prior publication of a notice under Regulation 32 (2) (b) (ii) of the Public Contracts Regulations 2015.
Decision detailsⁱⁱⁱ:	<p>The Director of Environment and Housing approved the request to</p> <ol style="list-style-type: none"> 1. Waive Contracts Procedure Rule 8.1 and 8.2 using the authority set out in CPR 1.3, to enter into short term interim contracts for services to maintain continuity between 1st April 2017 to 30th June 2017. The value of each individual contract is less than £100K and the maximum value of all contracts will not exceed £435,682 (see table 1A at Appendix 1); and 2. Request to approve the extensions of existing contracts under Contracts Procedure Rules (CPR) 21.1 to take up the available 12 month contract extensions for the Mental Health accommodation based services and Young People's services that are subject to an on-going strategic review. The Maximum value of the extensions not to exceed £1,647,075 (see table 1B at Appendix 1); and 3. Waive Contracts Procedure Rule 9.1 and 9.2 using the authority set out in CPR 1.3, to enter into new interim short term contracts between 1st April 2017 to 30th June 2018 for housing related support services for Young People, also subject to ongoing review. Maximum value of contracts not exceeding £1,281,373.06 (see table 1C at Appendix 1); and 4. Waive Contracts Procedure Rule 8.1, 8.2, 9.1 and 9.2 using the authority set out in CPR 1.3, to enter into a new 12 month contract with BASIS between 1st April 2017 to 31st March 2018 for the New Futures housing related support service. Maximum value of contract not exceeding £16,717 (see table 1C at Appendix 1); and 5. Waive Contracts Procedure Rule 9.1 and 9.2 using the authority set out in CPR 1.3, to enter into new contract commencing 1st April 2017 for up to three 12 month periods with St Anne's Community Services for the RAISE service providing housing related support services for homeless

	<p>people. Maximum value of contracts not exceeding £513,000 (see table 1C at Appendix 1); and</p> <p>6. Waive Contracts Procedure Rule 8.1, 8.2, 9.1 and 9.2 using the authority set out in CPR 1.3, to enter into a contract based on a period of up to 24 months under the proviso that the Council will retain the right to enter into short term contract comprising up to four separate six month periods with R.D. Willis from 1st April 2017 for the Temporary Accommodation Service when deemed appropriate (see table 1C at Appendix 1); and</p> <p>7. Waive Contracts Procedure Rule 9.1 and 9.2 using the authority set out in CPR 1.3, to enter into a new contract with C.G.L. for the Street Outreach Service commencing 1st April 2017 for a period of 12 months with the option to extend further up to 26th December 2019. Maximum value of the contract period not to exceed £589,148 (see table 1C at Appendix 1); and</p> <p>8. Waive Contracts Procedure Rule 9.1 and 9.2 using the authority set out in CPR 1.3, to enter into a new longer term contract with Home Group for the Kirkstall Lodge service between 1st April 2017 and 31st March 2020 to the sum not exceeding £171,002.16 (see the second row at table 1D at Appendix 1); and</p> <p>9. Approve the award of 3 contracts for the delivery of Specialist Housing Related Support services for a period of up to 5 years (with the option to extend by another 3 years) using the Negotiated Procedure without prior publication of a notice under Regulation 32 (2) (b) (ii) where the services can only be provided by a single provider due to competition being absent for technical reasons (see rows 3, 4 and 5 at table 1D at Appendix 1).</p>
<p>Type of decision:</p>	<p><input checked="" type="checkbox"/> Key decision (executive)</p> <p>Is the decision eligible for call-in?^{iv} <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is the decision exempt from call-in?^v <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Significant operational decision (council or executive^{vi} – not subject to call-in)</p> <p><input type="checkbox"/> Administrative decision (council or executive^{vii} – not subject to publication or call-in)</p>
<p>Notice^{viii} or call-in (key decisions</p>	<p>Date the decision was published in the list of forthcoming key decisions: 7TH October 2016</p> <p>If not on the list of forthcoming key decisions for at least 28 clear days, the</p>

only):	<p>reason why it would be impracticable to delay the decision:</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:</p>		
Affected wards:			
Details of consultation undertaken:	Executive Member Cllr D Coupar	Date consulted: 30/11/16	Interest disclosed? ^{ix} <input type="checkbox"/> Yes Date of dispensation: <input checked="" type="checkbox"/> No
	Ward Councillor	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes Date of dispensation: <input type="checkbox"/> No
	Others ^x please specify:	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes Date of dispensation: <input type="checkbox"/> No
Capital injection approval required:	Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below)		
Capital Injection approval	Name: Title:	Capital scheme number: XXXXX / XXX / XXX Date:	
Contract details (procurement decisions only)	Contract reference number (See Appendix 1).		Contract title Supplier
Implementation (key decisions only)	Officer accountable for implementation JULIE STATON, HEAD OF COMMISSIONING, STRATEGY & COMMISSIONING, PUBLIC HEALTH Timescales for implementation ^{xi}		

	BETWEEN JANUARY AND MARCH 2017	
Contact person:	SIMON PICKERING, COMMISSIONING AND CONTRACTS OFFICER	Telephone number ^{xii} : 0113 378 7854
Decision maker or authorised signatory^{xiii}:	 (Name: Neil Evans, Director of Environment and Housing)	Date: 3 rd March 2017

ⁱ The leader of the council may also make executive decisions and should be specified as the lead director where appropriate.

ⁱⁱ A brief title should be inserted here. If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list.

ⁱⁱⁱ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

^{iv} See the executive and decision making procedure rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant scrutiny board. This includes a decision which has been modified by the decision maker following a recommendation by a scrutiny board after call-in of the earlier decision.

^v If the decision is exempt from call-in a reason must be provided in the 'notice or call-in' box and in the report. The call-in period expires at 5pm on the 5th working day after publication. Scrutiny support will notify decision makers of matters called-in no later than 12 noon on the 6th working day.

^{vi} If the decision would have been a key decision but for an exception set out in article 13.4(b), please refer to the connected key decision in the decision details (either by the title or the reference number).

^{vii} Administrative decisions do not need to be published on the council's website but this form may be used for internal recording of the decision.

^{viii} All key decisions should appear on the list of forthcoming key decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.

^{ix} No member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

^x This may include other elected members, officers, stakeholders and the local community.

^{xi} Please include proposed timescales for commencement and / or completion of implementation as appropriate.

^{xii} Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the council.

^{xiii} The signatory must be duly authorised by the lead director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.